

PROCEEDINGS OF THE DIRECTOR, SCERT, ANDHRA PRADESH, AMARAVATI

Re. No. 3/B/C&T/ SCERT/2016

Dated: 27-11-2017

Sub:- SCERT, AP, Amaravati – Implementation of Examination Reforms – Summative Assessment – I Time Table for Primary level is from 19-12-2017 to 22-12-2017. For High School Level SA-I Examinations is scheduled from 15-12-2017 to 22-12-2017– Orders -Issued - Reg.

Ref: 1. G.O. Ms. No.80 School Education (Prog.II) Dept., dt.25.10.2017.
2. Instructions of Commissioner of School Education, Andhra Pradesh.

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All the Regional Joint Directors of School Education and District Educational Officers in the State are informed that, it is decided to conduct Common Summative Examination – I (SA-I) for Primary level is from 19-12-2017 to 22-12-2017. For High School Level SA-I Examinations is scheduled from 15-12-2017 to 22-12-2017. As it is common examination across the State, conduct examinations as per the schedule without any deviation.

In this regard all the RJDSEs, District Educational Officers in the State are requested to communicate Examination Schedule to all Schools and under all Managements in their respective districts and also follow the guidelines as mentioned in annexure.

Encls: 1. Common Summative Assessment - I.
Examination Schedule.
2. Guide lines


DIRECTOR
SCERT Andhra Pradesh

To
All the RJDSEs in the State.
All the District Educational Officers in the State.
All the Principals of DIETs in the State.
All the Project Officers, SSA, in the State
The Secretary, APREIS.
The Secretary, APTWRS.
The Secretary, BC Welfare Department.
The Secretary, AP Social Welfare Department.
The Secretary, KGBV.
The Director, Model Schools Andhra Pradesh.
The Director, Municipal Administration.
Copy submitted to the Commissioner of School Education, Andhra Pradesh for information.


21/11/17

SCERT Andhra Pradesh
Guidelines for Conduct of SA-I Examinations – 2017-18

- As per G. O. Ms. No. 80, School Education Dept, (Prog-II) dated 25-10-2017 SA-I Examinations for class VIII and IX will be conducted objective type OMR enabled Examination.
- Communicate SA-I Examination is scheduled from 15-12-2017 to 22-12-2017 for classes VI – X in all schools under all managements.
- Communicate SA-I Examination is scheduled from 19-12-2017 to 22-12-2017 for classes I – V in all schools under all managements.

Director, Government Examinations:

- Director, Government Examinations, Andhra Pradesh print and supply objective type question papers and OMR sheets for classes VIII and IX.
- Director, Government Examinations, Andhra Pradesh collect class wise, medium wise student particulars from IT Cell.
- Director, Government Examinations should supply properly sealed bundles of school wise Question Papers and OMR covers to all schools based on the indent provided by IT cell.
- Director, Government Examinations, Andhra Pradesh supply school wise sealed packets of Question Papers to the Mandal point.
- Question Papers may be reached to Mandal point on or before 10-12-2017 by Director, Government Examinations for classes VIII and IX.
- Question Papers may be reached to Mandal Point on or before 10-12-2017 by DCEB Secretaries for classes VI, VII and X.

District Educational Officer:

- Instruct all the Headmasters to take necessary actions for practicing of OMR enabled Examination for the students of class VIII and IX in all the schools under all managements.
- DEO should take necessary precautions for strict maintaining of confidentiality at all levels.
- DEO should conduct meeting with all MEOs and Dy.EOs, SSA officials, DIET faculty to prepare a clear roadmap for smooth conduct of SA-I examination without any scope for malpractices.
- DEO should constitute a district level team to monitor conduct of SA-I examinations with MEOs and Dy.EOs, SSA officials, DIET faculty in their respective districts.

- Leakage of Question Papers, Mass Coping and other Malpractices should be avoided at all levels.
- If any malpractices may be noticed the Commissioner of School Education, Andhra Pradesh may take disciplinary actions.
- DEO should instruct DECB Secretary to take care for supplying of Class VI, VII and X sealed Question Papers to Mandal point.

Mandal Educational Officer:

- MEO is held responsible to keep all these Question Papers and OMR sheets in the strong room.
- MEO should inform all the School Complex Headmasters to receive Question Papers one day before each examination.
- MEO should not give all the question papers at a time to School Complex Headmasters.
- The MEO should constitute a OMR receiving cell at Mandal Headquarter for scanning and other activities (the details of scanning procedures may be communicated in due course).

School Complex Headmaster:

- The School Complex Headmaster should collect Question Paper from class VI to X and OMR sheets for class VIII and IX one day before the examination.
- The School Complex Headmaster preserve the Question Papers in Iron safe.
- The School Complex Headmaster distribute Question Papers and OMR sheets to all the schools one hour before the examination by utilizing the services of Cluster Resource Persons.
- The School Complex Headmaster is held responsible to maintain strict confidentiality.
- This should be done every day by the School Complex Headmaster till the completion of examinations.

Headmaster:

- Headmaster is the first level monitoring officers for smooth conduct of summative examination without any deviations.
- Headmaster should verify seals of the question paper bundles at the time receiving from the Cluster Resource Person.
- If the Headmaster identify any damage to the seal of the paper bundle communicate the information to MEO.
- After completion of every day Examination the OMR sheets should be neatly packed by the concerned School Headmaster without any damage and submit at OMR receiving cell in the Mandal Headquarter.


DIRECTOR
 SCERT, Andhra Pradesh


 27/11/17

GOVERNMENT OF ANDHRA PRADESH															
DEPARTMENT OF SCHOOL EDUCATION															
STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING - ANDHRA PRADESH															
SUMMATIVE ASSESSMENT - I EXAMINATIONS, DECEMBER -2017-18															
TIME TABLE															
DAY & DATE OF EXAM / CLASSES	10.00AM TO 12.30PM					10.00 AM TO 12.45 PM					2.00PM TO 4.45PM				
	I	II	III	IV	V	VI	VII	VIII	IX	X	VI	VII	VIII	IX	X
FRIDAY 15.12.2017	-	-	-	-	-	ORIENTAL LANGUAGE (OSSC) / VOCATIONAL COURSES									
SATURDAY 16.12.2017	-	-	-	-	-	TELUGU-I/ Urdu-I/ Composite Course- Telugu	Composite Course- Telugu	TELUGU-I/ Urdu-I/ Composite Course- Telugu	TELUGU-I/ Urdu-I/ Composite Course- Telugu	TELUGU-I/ Urdu-I/ Composite Course- Telugu	composit course, Sanskrit	TELUGU-I/ Urdu-I/ Composite Course- Sanskrit	Composite Course- Sanskrit	TELUGU-II /Urdu-II Composite Course- Sanskrit	TELUGU-II /Urdu-II Composite Course- Sanskrit
MONDAY 18.12.2017	-	-	-	-	-	HINDI	-	HINDI	HINDI	HINDI	-	HINDI	-	-	-
TUESDAY 19.12.2017	TELUGU	TELUGU	TELUGU	TELUGU	TELUGU	ENGLISH	-	ENGLISH	ENGLISH-I	ENGLISH-I	-	ENGLISH	-	ENGLISH-II	ENGLISH-II
WEDNESDAY 20.12.2017	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH	MATHS	-	MATHS	MATHS-I	MATHS-I	-	MATHS	-	MATHS-II	MATHS-II
THURSDAY 21.12.2017	MATHS	MATHS	MATHS	MATHS	MATHS	SCIENCE	-	PHY.SCI	PHY.SCI-I	PHY.SCI-I	-	SCIENCE	BIO.SCI	BIO.SCI-II	BIO.SCI-II
FRIDAY 22.12.2017	EVS	EVS	EVS	EVS	EVS	SOCIAL	-	SOCIAL	SOCIAL -I	SOCIAL-I	-	SOCIAL	-	SOCIAL-II	SOCIAL-II

Note :-

1. All the Head Masters of all managements are hereby informed that all the MRCs of all Mandals are arranged as Key Centres under the supervision of Mandal Educational Officers.
2. The Mandal Educational Officer is held responsible to keep all these Question papers and OMR sheets in the strong room.
3. The Mandal Educational Officer should inform all the School Complex Headmasters to receive Question papers one day before each examination.
4. The Mandal Educational Officer should not give all the question papers at a time to school Complex Headmasters.
5. The Mandal Educational Officer should constitute a OMR receiving cell at Mandal Headquarter for scanning and other activities (the details of scanning procedures will be communicated in due course.)
6. The school complex Headmaster should collect question paper and OMR sheets one day before the examination.
7. The School complex Headmaster preserve the Question papers in iron safe.
8. The school complex Headmaster distribute Question papers and OMR sheets to all the schools one hour before the examinations by utilizing the services of cluster Resource Person.
9. The school complex Headmaster is held responsible to maintain strict confidentiality.
10. This should be done every day by the school complex Headmaster till the completion of the examinations.
11. Headmaster is the first level monitoring officer for smooth conduct of summative examinations without any deviations.
12. Headmaster should verify seals of the question paper bundles at the time receiving from the Cluster Resource Person.
13. If the Headmaster identify any damage to the seal of the paper bundle communicate the information to MEO.
14. After Completion of every day examinations , the OMR sheets should be neatly packed by the concerned school Headmaster without any damage and submit at OMR receiving cell in the Mandal Headquarter.
15. The Head Masters are responsible for safe custody of the Question Papers bundles. Question papers bundle is to be opened 15 minutes before the commencement of the examination every day.
16. The Head Masters are requested to attend in their respective MRC s on 12.12.2017 to verify the adequacy of Question papers and to be preserved the Question paper bundles in their own trunk boxes.

M. V. Raju
27/11/17
DIRECTOR
SCERT, Andhra Pradesh

M. V. Raju
27/11/17